



## Requested/Required Documents for New Students

**1. Record of Birth:** In Tennessee, a child must be five years old on or before August 15 to be eligible to enroll in kindergarten. One of the following documents may be submitted as proof of birth.

- Proof of Birth (e.g., Birth Certificate, Hospital Birth Record, Official Adoption Records, Consular Report of Birth Abroad, or any official document showing date of birth)
- Permanent Resident Card (commonly known as a **Green Card**)
- Passport
- Form I-94

*Please Note: Only one of the following documents is needed to verify a child's date of birth. The documents below represent examples of acceptable proof of birth.*

**2. Tennessee (TN) Immunization Record:** An official TN Immunization Certificate from your child's medical provider or any Metro Public Health Clinic.

**3. Proof of a Physical:** Physical examination must have been performed within one year of enrollment.

### **4. 2 Proofs of Residency:**

- TN driver's license or state-issued ID
- Current Memphis Light, Gas & Water (MLGW) bill
- Lease/rental agreement
- Public assistance/government benefits
- Real estate tax receipt
- Municipal water bill
- Mortgage statement or deed

**5. Parent/Guardian Photo ID:** Parent/Guardian must submit proof of valid state ID and be present to register in-person.